Board Minutes March 13, 2014, 0930 Hrs. Denver VA Regional Office 155 Van Gordon, Lakewood, CO 80228

Robby Robison, Chairman, called the meeting to order at 0930 hours. The Pledge of Allegiance was recited and a moment of silence was observed for our POW, MIA, troops in battle and all service members.

Introduction of Members and Visitors

Board Members Present:

William "Robby" Robinson, Chairman
Jay Bobick, Vice Chairman
Dana Niemela, Secretary – Not Present
Kathleen Dunemn, Member
Rene Simard, Member
Jason Crow, Member – Not Present
Chris Holden, Member
Marvin Meyers, Emeritus – Not Present

DMVA Staff Present:

Ray Z. Dissinger, VTF Administrator Gregg Parker, DMVA William "Bill" Conroy, CDVA Director Tamara Edmond, CDVA Admin. Asst. Angela Jones, CDVA Colorado SVSO

Guests Present:

Richard Sandrock, Governor's Office Rebecca Sawyer-Smith, VARO Renaye Murphy, VARO, Acting Director Jason LeBlanc, State Auditor, Colorado State Audit Committee Mindy Gates, State Auditor, Colorado State Audit Committee Leanne Wheeler, Veterans Advocate, Wheeler Advisory Group

<u>Robby Robinson</u>: There were two issues up for discussion in the last meeting. There were two motions. One was to withdraw recommendation for approval for a grant. We passed that motion. The second one was to take that money released by that motion and take the money to provide it to the cemetery. That motion failed. The second motion is on the agenda for reconsideration.

Approval of Minutes from February 20, 2014

Unanimously accepted

Board Member Comments

Rene Simard: I have a new job at the Aurora Chamber of Commerce as the Executive Vice President and Chief, Military Affairs, which is a replacement for George Peck, if you remember him. I will be shadowing him through the transition as his replacement. I will also run the Leadership Aurora program.

<u>Kathleen Dunemn</u>: No comment.

Jay Bobick: No comment

<u>Chris Holden</u>: Last week, I had an introductory office call with Col. Grasso; he is the installation Commander at Fort Carson and Mike Webb who briefed us on the Transitions University last month. Mike Webb and LTC Morton both said to say thank you to the Board for allowing them to be part of the Board and make their presentations last month.

<u>Jay Bobick</u>: Chris, it was very enjoyable, a great presentation and time to meet everyone. It was great to see your business and all that you do. It is also scary that so much is being transferred to civilian care.

Public Comments

<u>Mindy Gates</u>: We are here for the Audit to observe and if the Board wants to go into Executive Session afterwards to discuss some procedural issues that would be fine. I would like to remind the Board that the information discussed during the Audit is confidential and not to be discussed during the open Board meeting.

Guests Presentations

Renaye Murphy, VARO, Acting Director

Robby Robinson: I would like to introduce Renaye Murphy, VARO, Acting Director, replacing Bill Kane. Thank you to Renaye for allowing us to come to meet here and share in what is going on with the VA. We usually have one meeting here a year and we like to come here. We appreciate what the CDVA does, but know that the bulk of the responsibility to veterans come from the big VA. It is good to know what they are doing and what their issues are, so I asked her to talk to us. Renaye, thanks for letting us meet here today.

Renaye Murphy: You are welcome and we look forward to having you come every year. As you know Bill Kane retired in January, our area director was out here yesterday and he notified us that a name has been forwarded for the official director position. We are hoping that 30-45 days for now we will know who the official director will be. I served in this position back in 2010 when Janice Jacobs left I was here for seven months.

Here at the Denver VA Regional Office, in the service center, we serve Denver veterans and Colorado claims but we also work on claims from around the county. The new workload model of the VA is to provide service to the veterans who have waited the longest. Our working model is to work the buckets, where we work on the 2 year old claims and we have cleared the majority of that out, then we work on 1 year old claims. We are working hard to reach our 2015 promise of no claim more than 125 days old. Our pending inventory is approximately 13,000 cases but as you can see a lot of those cases are from other Regional Offices (RO's). We currently have the quality at 97.4% which is up. We have provided over 9,236 decisions since October 1, 2013. We are providing about 2,000 decisions this month alone.

We have conducted interviews with active National Guard, active duty, and Reserve members who are participating in the Integrated Disability Evaluation System (IDES) program at Fort Carson. With transitioning service members, the IDES program has been very successful. There is a backlog that we are working hard to address.

<u>Jay Bobick</u>: What is happening at the five different locations?

Renaye Murphy: There are a few reasons for backlog. Winston Salem is an IDES rating activity and a pre-discharge rating activity as is Seattle. We get surges from the military of people getting out of the military and they cause the backlog. Then the pre-discharge cases tend to go up very quickly. Then, we divert resources from those offices to take care of pre-discharge of seriously injured members. Then when this happens, your average claim can languish as those surges occur. Albuquerque prioritizes their capacity depending on the type of case. For example, there are people who develop cases, get them ready for decision and there are people who actually rate the cases and make a decision. Whether it is attrition, retirement, or special missions coming and going from stations, all of these impact the work we are doing. Some stations have the capacity to rate claims and they don't have the capacity to develop. Some stations have the capacity to develop claims, and they don't have the capacity to rate. Some stations have both capacities.

We are looking at cases nationally now. We are going to a national work queue in several months. We are going paperless. Here at Denver we are 90.3% paperless and in Cheyenne they are 89% paperless. Once all of our work is paperless, then the national work queue will automatically put the oldest cases at the top of the queue. Then that case will be assigned. The system will look for offices with local capacity first. When a claim is filed, we will check for local capacity and if there is no local capacity, then it will be sent to the closest location with the capacity to meet the needs of the case.

Jay Bobick: Is Washington now considering this in their hiring practices?

<u>Renaye Murphy</u>: There will be some hiring. Of course, a lot of hiring depends on the budget. We also are improving processes and technologies that we have are going to allow us to do more with fewer people.

Rebecca Sawyer-Smith: We are talking about outreach. In October, we conducted 57 events. At the Golden Clinic where they also do compensation and pension examinations. We were there for the opening and it is a beautiful facility. Chuck Bruin is at Golden every Wednesday to conduct outreach for veterans. He goes around to the other clinics as well. We are meeting with a wide variety of veterans, especially the OEF/OIF veterans who are going to shelters and/or the stand-downs. At the Community Resource and Referral Center in Denver, we have a specialist who works with these clients who are homeless. We are focusing on the Homeless as a high priority as well as over cases. 421 interviews were conducted but the days pending for the homeless claims vary and this is also due to the weather. We are working with Denver's Veterans Health Administration (VHA) and the physicians that are there. The physicians are giving us about 40 hours a week to have the opportunity to ask questions and get their medical opinions. The medical aspect is important with the Doctor's reports. We are also involved in employment expos and job fairs. We believe it is important to helping veterans gain employment. VSR's are working on other events, if they can't come here; we go there such as the event in Conifer, and other Yellow Ribbon events.

<u>Jay Bobick</u>: VA Secretary Shinsecki made the statement that he will push to eliminate veteran homelessness in 5 years and the last figure I saw a year ago from the VA was an 18% reduction. What is the current VA reduction number?

<u>Rebecca Sawyer-Smith</u>: Actually, there was a report but it was not a VA report that said it had gone down more than that.

<u>Renaye Murphy</u>: The standard is if we address the housing first, then treat second, we have a better chance of helping veteran if they can get stabilized first with housing and then working to treat second.

<u>Jay Bobick</u>: Are you aware of the individual who is a veteran, in Aurora, who is buying building s and fixing them up and then giving them for homeless veterans housing?

<u>Leanne Wheeler</u>: He has been working in Aurora for a long time.

<u>Jay Bobick</u>: His name is Rick Spoor. UVC recognized him for his work.

-General discussion about Rick and the work he is doing.

<u>Renaye Murphy</u>: The purpose of the Loan Guaranty program is working to assist veterans and surviving spouses to become home owners. We provide housing benefits in eight states. The

Denver Regional Loan Center (RLC) has provided 82 loans in state and 11 that are out of state since last December.

Loan production and loan administration currently have closed over 85,000 loans in FYI 2013. They are providing oversight and training for lenders and realtors. They have also been involved with the Native American population with Native American Direct Loan (NADL). We have been trying to get the word out that we are involved with that program. We have a relationship with the tribes, but often times a Native American can get a better deal if they go through the traditional mortgage process. We just closed one NADL so we are trying to get the word out about these programs. This is not really utilized as much in Denver as in other regions.

We are having the lowest foreclosure rates of all the products out there both prime and sub-prime. We actively are involved with outreach to prevent foreclosures and we really do a good job with preventing foreclosures. Construction and Valuation (C&V) are working to provide specially adapted home programs. We are in compliance with the new law for ALS patients to have their homes adapted especially for veterans who may only have 1-5 years to live. We are currently meeting all of our performance goals.

Vocational Rehabilitation/Employment has serve 111 veterans this year. These veterans had an average pre-rehabilitation income of \$760/month and then after vocational rehabilitation had an average post-rehabilitation income of \$3,000/month. We work with service members who are transitioning out of the service and those who are out of the workforce. This is separate from the education program.

Human Resources. 50% of the employees at the Denver Regional Office are veterans.

<u>Bill Conroy</u>: How many veterans can you still hire?

Renaye Murphy: I think twenty.

<u>Bill Conroy</u>: I thought you had that in your ceiling when it was lowered?

Renaye Murphy: We did but we are hoping we will get 20-30 people.

<u>Bill Conroy</u>: Seattle used to be the "go-to" place. Those RO's that met all of their goals were rewarded with more staff. In this new alignment, the way they are doing this, is that still true?

<u>Renaye Murphy</u>: Yes and no. There are different criteria such as veteran population, need, and the number of incoming claims and this is more the model we are working on. The model is more based on veteran population and veteran need. In certain parts of the country, they want more pension benefits and in other parts of the country, they want compensation claims. In certain parts of the country, even though there is a large veteran population, there are not many claims coming in.

<u>Bill Conroy</u>: So in theory, with a large military state such as Colorado, then the VA Central office would cater to the needs of the population? We do the TAP program at Buckley and when I asked how many are staying in Colorado, it is something like 70% that say they are staying.

Renaye Murphy: We are doing well as a station. The reward for doing well is getting more work.

<u>Chris Holden</u>: Is there any chance that we can get a copy of the slides either paper or electronic?

Renaye Murphy: I will make sure you get a similar set of slides.

Reports

DMVA

<u>Gregg Parker</u>: The only thing I thought I would bring up, I talked to Mickey yesterday and the budgets should be signed by mid to late April.

<u>Robby Robinson</u>: Have they done the figure setting yet?

Gregg Parker: The Joint Budget Committee (JBC) has done figure setting with the department. We asked for an additional FTE on the general fund side. We asked for increases especially for the cemetery for an additional groundskeeper. Capital Construction requested approximately \$4.6 M to build up the grounds and the cemetery asked for \$2,300 to buy new equipment. That request was under development with the Capital Gains Committee and it passed through. We are just waiting for the Governor's signature. Once they pass the Long Bill, it will be a positive year for DMVR. There could be some adjustments, but I am not anticipating any at this time.

Governor's Office

Richard Sandrock: Recently we had Home Front Cares up at the capital. Home Front Cares used \$500,000 with Red Cross type of help for veterans. Since the drawdowns in Iraq and Afghanistan they have been helping veterans who have run into housing trouble and helping veterans with families more. Of all of our surveys across the state, approximately 99% of them have been disabled veterans. Our office is getting Home Front Cares together with 1 Congregation1Family who have been helping the homeless have mentoring programs all over the state such as , Colorado Springs, Durango, and Pagosa Springs. These programs are with congregations across the communities, Buddhist, Christian, Muslim, etc., and they mentor the homeless in a non-evangelical manner. We are finding that this organization has roots in helping veterans and their families. We are attempting to adapt this program to help homeless veterans. Home Front Cares along with Springs Rescue Mission are looking to expand to other parts of Colorado.

From the last statistics, I have seen, 21 of those served at Fort. Lyon is homeless veterans. The goal is somewhere around 12.

Veterans Trust Fund

Ray Z. Dissinger: FYI 13/14 executing, \$5,000 out for the cemetery. FYI 14/15 received the applications and rolled most of them into a spreadsheet. The request has been for \$1,345, 324 from the 41 grant applications. Based on my best guess, \$836,000 to disperse in the Grant where last year the amount was \$843,938. So I have been administering last year's grants and I am working on the application for next year. I received data form the auditor that I need to reply to. I met with the auditors on March 6^{th} and have to get back with them with the answers to this questionnaire.

<u>Robby Robinson</u>: I have several questions. When do we need the Grant Sub-Committee appointed and when do we go over the grant applications?

Ray Z. Dissinger: I will have them ready to go before the start of April. I would like to have us meet before April CBVA meeting so that I can do the spreadsheet before the April Board Meeting? I will try to have it put together. I have at this point some of them completed. I have been working with applicants to correct errors in the applications.

<u>Robby Robinson</u>: The next CBVA Board meeting is April 10th at the American Legion Headquarters. It takes a good day to do the sub-committee work on reviewing the grants. Between now and April 8th, do we have any Board members who want to volunteer to be on the Sub-committee.

Rene Simard and Kathleen Dunemn both raised their hands to volunteer.

Chris Holden: If Jason or Dana cannot, then I will volunteer to be a substitute if you need one.

Rene Simard: Do we get together for this beforehand?

<u>Robby Robinson</u>: No, we will meet on that day to discuss them all and try to spread the money fairly among the applicants.

<u>Jay Bobick</u>: We line up the grants and go through them one by one.

Ray Z. Dissinger: I recommend that the Grant Sub-committee meet on April 8th.

<u>Robby Robinson</u>: We like to have new and experienced members on that sub-committee so that everybody who is familiar with the grant process can share their knowledge.

Veterans Assistance Grant

<u>Bill Conroy</u>: There was nothing abnormal out of Mr. Kennedy. He said things are going on fairly well.

<u>Jay Bobick</u>: So, who will it be next year?

<u>Bill Conroy</u>: Very good question. We are trying to work a few things out that I think would help the program on a short basis.

The Veterans Trust Fund was previously on a year by year basis and now it seems it will continue for the next 10 years. The DMVA is looking to have one person oversee both of the grants. Mr. Dissinger, Ray Z., is planning on staying for one more year. I am happy to have him for another year.

State Veteran Nursing Homes (Community Living Centers)

<u>Jay Bobick</u>: There have been a lot of changes. C.J. Rocke will be taking the division over and we are very pleased. She knows the system. At Fitzsimmons, the replacement administrator, Thomas Marks has a solid background in nursing homes and in long-term care

We are still in all black and have been for almost 10 months. As you know we had a three year period of red and it is good to have it in the positive now. You have heard me talk about the New Eden Alternatives. In the State Bill on the Governor's desk, all the names of all nursing homes and independent living centers will have their names officially changed to "Community Living Center." This term "Community Living Center" will be shared by both short and long term centers. In the VA the term "Community Living Center" had denoted a short term facility.

We did get a sponsor to take the Veterans Assistance Program to make it permanent and is now on the Governor's desk for signature to change it to a statutory program. There was no money attached to the bill. For future legislations, this will indicate that there is a place where you can put funds which is in statute and it will be a quicker process than previously. WE are quite pleased with that legislation.

There is also a bill concerning the Homestead Exemption Grant which will allow the spouse to continue receiving the grant if the person who qualified for the grant passes away. We have a bill that is coming up now which will extend that grant to the spouse.

Robby Robinson: Is that Referendum E?

<u>Bill Conroy</u>: In the statute, the language is the same but it will extend the grant for both Senior Homestead Exemption Grant and Disable Veteran Property Tax. Representative Crowder introduced the bill.

<u>Robby Robinson</u>: When the person to whom the entitlement is awarded passes away, then if this passes to the spouse, the spouse will be able to keep it.

Jay Bobick: Also, the twin tunnels on I-70 will be renamed, "The Veterans Memorial Tunnels."

Discussion/Action

<u>Robby Robinson</u>: Jason Crow was ill today and was unable to attend in person but he wanted to phone conference about the reconsideration of the VTF Grant change, so we will switch the order of the agenda around to discuss the Grant Award Criteria first.

Grant Award Criteria

After group discussion, the final list determined by the members for the 2014-2015 VTF Grant Priorities is as follows:

2014-15 VTF Grant Priorities

- 1. Emergency Assistance (e.g. utilities, rent, food or vouchers, medical, clothing, other necessary requirements)
- 2. Job Training/Education/Assistance (e.g. direct training, tools, text books, clothes)
- 3. Homeless Shelter Operations (e.g. housing, food, clothing, medical, utilities, etc.)
- 4. Mental Health and Hygiene (e.g. counseling, retreats, animal therapy)
- 5. Medical Transportation (e.g. vouchers and reimbursements)
 - a. Vehicle Purchase, maintenance & operation
- 6. Veterans Stand Downs
- 7. Special Programs

Division of Veterans Affairs, State Community Living Centers, Cemetery

Reconsideration of VTF Grant Change

Jason Crow joined the meeting for phone conference to participate in this part of the discussion.

<u>Robby Robinson</u>: Briefly, during the last meeting there was a request for funds at the cemetery. There is money in the Trust Fund that will not be spent. Concerns were brought up by Jason Crow about proprieties. Legally, there is no question that the Board has authority to spend the money.

Jason Crow: My point is can you reallocate money that was obligated to someone?

Robby Robinson: Just briefly at the last meeting there was a request from the cemetery for a part-time employee. There was money in the trust fund that will not be spent because the Board granted it to an organization that subsequently did not qualify. There were some concerns expressed primarily by Jason about the propriety of doing that and the procedures involved in doing that. The unexpended grant money is essentially awarded for another purpose and Jason asked for a legal opinion. From the legal opinion there is no question that the Board has the legal authority to give the money to the cemetery. It was basically clear.

Dana sent an email that said you missed the point. The point was if you have unexpended or unallocated grant money available, can you then take the money and reallocate it to somebody else? We did not have a legal opinion on that but what we did get was an opinion from the Controller and the Purchasing Office at the Department of Military and Veteran's Affairs (DMVA). We, the Board, have the authority based on the statute to decide what the money is used for and then we prioritize how that is spent. It is not allocated however until there is a contract with somebody and we say give them a grant. It sits there until a State contract is done. If the contract cannot be done then it is never allocated. Once a contract is executed then the money is then allocated. In this case the grantee was not eligible because they could not make themselves eligible so the grant money was never allocated and it is still sitting there in the Veteran's Trust Fund (VTF). We made the decision by unanimous vote at the last meeting that it is okay to revoke the allocation of the grant given to that organization, the money from a grantee who did not meet the qualification guidelines.

The motion that failed was to take that money that was now freed and give it to the cemetery. So, that is what is on the agenda for reconsideration. Jason, that's the background for you because I know two of you were not there for the last meeting. Dana is not here and of course, Jason's not here but on the phone.

So, do you want to state your concerns?

<u>Jason Crow</u>: That was a pretty good overview, Robby, and my concern was not whether or not we could give money to the cemetery. Clearly, we are authorized to give them money. Of the four categories we are authorized as you stated to take the funds from the grantee, this is regarding grantees and the obligation to the grantee, our obligation with regard to those funds.

You mentioned in your explanation that you got with the contract office and it is not the case of whether we have the authority to spend the money but the obligation to the grantees. Pre-contract there is some responsibility when you dedicate funds. I know there are different levels of allocation and there is a dedication level when you dedicate funds. If you grant money to a grantee even before it is a contract then that creates an obligation with regard to due process with regard to removing that dedication of funds even pre-contract. Maybe a residual question, if that is able to get resolved, then my third concern which Dana brought up in her email, which I thought was well written. It addressed a concern about in-grant cycle and out-ofgrant cycle funding. If we give money to folk's outside-of-grant cycle then we need to make sure that under a process or policy that not only do we let out-of-cycle grant fund requesters know but in-cycle grantees know that those funds are now available. There should be some kind of process that we give them the opportunity to request those funds.

Robby Robinson: Do you have any more comments on that?

Ray Z. Dissinger: The law provides for several ways for the money to be dispersed all year long. It can be dispersed to the cemetery, the State Veterans Nursing Homes, and to the Division. The criteria established underneath the Veterans Trust Fund policy is that grants are considered in the next cycle. The other three do not. So when money is released it can only go to those three purposes.

<u>Jason Crow</u>: For those three, you mean, the Division, the cemetery, and the State Veterans Nursing Homes, correct?

Ray Z. Dissinger: Correct. So, when money is freed up is does not come open for everybody at the correct time because we don't have any other out-of cycle grant approval for any other agency to ask for.

Jason Crow: But when money is freed up it can go to any of those three.

Robby Robinson: Correct. If I hear you right, Jason, what we are talking about is what Dana brought up in her email and her concern was that it just so happens there is money that is freed up and we don't know if the Division over here needs money or not? When the money came available were all of the grantees requesting money made aware the money was available? We need to establish a procedure so that in the future anybody who needs funding all goes through the same request process to ask for the funds. What about grants that need funding through out-of-cycle funding? We haven't talked about that. Legally, there is no question that the Board has the authority to spend the money.

<u>Ray Z. Dissinger</u>: That is up to the Board. The Board determines the criteria for the way we do out of cycle funding. You will need a full-time grant administrator if you decide to do that.

<u>Jason Crow</u>: To clarify, the VSO can only get it in cycle and the other three can get it through the year either in-cycle or out-of-cycle. Ray, when you said, "out-of-cycle", what did you mean by that?

<u>Ray Z. Dissinger</u>: I said the Board could establish the criteria so it could set it up could set it up so the grant could fund out-of-cycle, and then allow exceptions for out of cycle. I strongly, since I am allowed to advise the Board, recommend against that. There is no reason to do that.

<u>Robby Robinson</u>: We are not going to do that- it's just confusing. What we are talking about is establishing a simple procedure for the other three categories for expending remaining funds at some point during the year.

Jason Crow: That sounds about right.

Robby Robinson: That should meet Dana's concern, so now the issue becomes we do not have a procedure in place for funds that we have freed up at the last meeting and we have a request

from the cemetery for funds for a part-time employee. Last month that was voted down. I am asking for a motion to reconsider that.

<u>Jay Bobick</u>: Under what you have said you have consulted two of the three, which would be the Division and the cemetery. If you want to consult with the State Veteran's Nursing Homes, you would have to meet with the commission.

Robby Robinson: We don't have a procedure right now, I am just asking for a reconsideration of the motion.

<u>Ray Z. Dissinger</u>: The Board should not look at changing it today but look at implementing it next year because we are getting to a point where if we tried to do it now we would not get anything done. And it would be a disservice to our veterans and it would degrade the services at the cemetery for our veterans and their families.

<u>Robby Robinson</u>: Well, that is my point. I wasn't asking that a new procedure go in place but I am asking to reconsider the motion that we did not pass last month which we have funds available and the motion was to allocate those funds to the cemetery.

Jay Bobick: Motion

Rene Simard: Second the motion.

Ray Z. Dissinger: It says \$6,894.93 for the purpose of hiring a part-time employee for the cemetery.

<u>Jason Crow</u>: I have a comment. I don't see how we can possibly do that in light of the fact that we just discussed the implementation of a policy for allocating the funds among the three outside grant out-of-cycle grant requesters. I seriously oppose. I recommend the Board not do that until we have a written policy in place.

<u>Robby Robinson</u>: And I would counter saying if we wait for a written policy the opportunity to use those funds for the cemetery is gone.

Jason Crow: That would be fine with me. I would rather not spend the money than do that.

<u>Jay Bobick</u>: Under current policy, we have the authority to do it and it needs to be done. In the past we did it and if in the future we think that our policy isn't as it should be then we need to correct that. At this moment, under our current policy we have the authority to do it.

<u>Jason Crow</u>: That is not the point, Jay, whether we have the authority to do it or not. The point is that we have identified at least two Board members, myself and Dana that are uncomfortable with the manner in which we do it. And we need to have a more formal system than that. And whether or not the authority is there is kind of irrelevant.

<u>Jay Bobick</u>: Those that represent the other two who can compete for these funds are sitting at the table. Both of them are in agreement. Both are in agreement who would compete for this money.

<u>Rene Simard</u>: You are talking about the Division of Veteran's Affairs and the Colorado State Nursing Home.

<u>Ray Z. Dissinger</u>: So when money is freed up it does not come open for anybody at the correct time because we don't have any out-of-cycle grant approvals for the other agencies to ask for it.

<u>Jason Crow</u>: But the money freed up can go to any of those three?

Ray Z. Dissinger: Yes.

Robby Robinson: Actually what we are talking about was what Dana brought up in her email. Her concern is that when money is freed up and the cemetery needs money then, the other grant applicants do not have the chance to request that money. We don't know if the Division needs money because we don't have a procedure set up to let them know the money is available. We have not gone out to the nursing homes and said, "There is \$5,000 available or to Bill."

Robby Robinson: The motion is to give the remaining funds to the cemetery

Robby Robinson: Aye

Jay Bobick: Aye

Kathleen Dunemn: Aye

Chris Holden: Aye

Jason Crow: No

Robby Robinson: That motion carries.

<u>Jay Bobick</u>: I propose a motion that we establish a procedure for the next cycle to give a specific rational on when money becomes available out-of-cycle on how that is allocated.

Chris Holden: Second the motion.

Robby Robinson: Any discussion? Okay, all in favor?

Draft (03-28-2014)

Robby Robinson: Aye

Rene Simard: Aye

Kathleen Dunemn: Aye

Chris Holden: Aye

Jay Bobick: Aye

Jason Crow: Aye

<u>Robby Robinson</u>: That was unanimous. Who knows we may get that down by the next meeting? It shouldn't be that hard to draft a simple procedure. Thank you, Jason for calling in to participate in the discussion.

Future Meetings

8 April 2014, VTF Grant Committee Meeting, DMVA, 6848 South Revere Parkway Centennial, CO 80112 at 8:00am

10 April 2014, American Legion Headquarters, 7465 E. 1st Avenue #D, Denver, Colorado 80230, at 9:30am

8 May 2014, TBA

Motion to adjourn by Robby Robinson. Seconded by Rene Simard.

Meeting adjourned at 11:18am

There was a vote to go into Executive Session with the auditors and the Board went into Executive Session.